



## Wild Rose Figure Skating Club Club Policies

---

### Registration

---

#### ***Registration Fee***

There is a non-refundable annual registration fee per skater determined annually by the Club budget. This fee must be paid at time of registration and is valid from September 1 to August 31 each year.

#### ***Skate Canada Fee***

The Wild Rose Figure Skating Club supports the Skate Canada: Alberta - NWT/Nunavut Section. All skaters must be registered with Skate Canada and pay the current fee at time of registration. The Skate Canada fee is valid from September 1 - August 31 each year. These funds are used to sustain and enhance the current level of programs offered by the Section reflecting the strategic priorities of Skate Canada: Alberta - NWT/Nunavut.

#### ***Other Fees***

Prior to the start of the fall skating season the club will determine if other fees are mandatory. All skaters registered in the Canskate program will be assessed a fundraising fee in lieu of participating in a fundraising activity.

#### ***Bond Cheques***

Post dated bond cheques for the following family commitments to the clubs operations are due at time of registration:

- Volunteering
- Fundraising and
- Music operator

(See details on commitments and cheque amounts on subsequent pages)

### ***Fee Payment Policy***

Full payment of all club fees is due at time of registration. Post-dated cheques will be accepted to December 31 of the current year, with a minimum payment of \$500.00 per skater or 50% of all fees due, whichever amount is greater. Registration received without full payment will not be processed. For further information about payment options, please call the information number on the website at [www.wildrosefsc.com](http://www.wildrosefsc.com).

### ***Payment of Skating Fees***

The Wild Rose Figure Skating Club accepts the following methods of payment for skating fees:

- Personal cheque
- Cash (do not mail cash)
- Money order
- Bank draft

Payment receipts are available upon request and the CRA child fitness tax credit is issued annually by February 28 for the prior tax year.

### ***Registration Policy***

Registration priority will be given to Wild Rose FSC members whose accounts are in good standing. Skaters will not be allowed to register for subsequent sessions until all previous accounts are paid in full. This includes all ice fees, test and competition fees, club fees and overdue coaching invoices.

### ***Returned Cheque Policy***

A \$30.00 service fee will be charged for each N.S.F cheque returned by the bank. Any person having issued two or more returned cheques to the Wild Rose FSC must make all subsequent payments to the club by cash, certified cheque, money order or bank draft.

### ***Refunds - Fall/Winter Session***

Prior to November 30 of the fall skating session, program withdrawals will be refunded as follows:

- Unused remaining ice session costs will be refunded at 80%.
- No refunds will be issued for Skate Canada fee and registration fee.

- After November 30 refunds will be issued only for medical circumstances. A medical certificate must be provided with your written request to withdraw to the Executive.

### ***Refunds - Spring/Summer Session***

Refunds will only be offered in the case of medical circumstances on a case by case basis, after the registration deadline. A medical certificate must be included with your written request for a refund to the Executive. If granted, the refund will be pro-rated from the date of the medical documentation less time skated.

---

## **Ice Sessions**

---

### ***Switching or Trading Sessions***

Skaters are not permitted to sell or trade sessions with other skaters. If you miss your regular session for a particular day, you may not skate on another session in lieu of the missed session. You may not have another skater, including a family member skate on sessions that you have missed for any reason.

### ***Changing Sessions "Grace Period"***

When necessary a skater may alter their original registered ice session of equal time prior to the deadline of October 15 of the current year with no penalty. All changes must be forwarded in writing to the Registrar and subject to the coach's approval.

After this date of October 15 of the current year, all changes must be submitted in writing to the Executive and changes must be first approved by the coaches and are subject to the Club Refund Policy.

Refunds if required will be issued as club credits.

Complete withdrawal from any session (i.e. not changing) is subject to the Club Refund Policy.

### ***Session Qualifications***

Skaters are expected to skate on the sessions for which they are qualified. Session qualification varies from season to season. Please note that some skaters may be permitted to skate on a session lower or higher than their current

test qualification and placement of skaters is at the discretion of the Club Coaches.

### ***Registration Limits on Sessions***

Registration limits are placed on all sessions to ensure the skaters' safety and on a first-come, first-served basis. Each Junior, Senior, Combined and Open Session will be limited to 24 skaters based on Skate Canada regulations.

### ***Pick Up Session Rates and Rules***

Registered Wild Rose FSC members may occasionally skate on a session for which they are not registered in and pay the current pick up fee. Pick up fees cannot be paid in lieu of registering for an ice session.

Pick up skaters must contact their coach for approval to skate based on skater's level and ice availability.

Pick up in ice time usage will be limited at the discretion of the Executive.

All pick up fees must be paid in full prior to ice usage.

---

## **On-Ice Rules and Etiquette**

---

- Good sportsmanship from skaters and parents on and off the ice is an expectation at the Wild Rose Figure Skating Club. Inappropriate behaviour will not be tolerated and may result in disciplinary action which may include suspension or expulsion.
- Please use common courtesy by not interrupting skaters and coach's lessons.
- Please request meeting by a phone call away from the arena with the coach if you require discussion on progress or concerns about your child's skating. Our coaches are supportive and are willing to listen to concerns and answer your questions.
- Skaters in lessons have first priority.
- Soloists have the right of way and other skaters must be aware to avoid undue interference with the soloist. The soloist must also be aware of other skaters to avoid interference.
- The skater in the harness has the right-of-way over the soloist.

- Skaters may request their music to be played with time permitting. Coaches have priority for music to be played over skaters.
  - Skaters can not enter the ice surface before their designated start time.
  - All skaters are responsible for keeping the dressing rooms tidy and clean.
- 

## **Skaters, Coaches and Parents Pledge**

---

### **Skaters Pledge**

- ✓ I will obey the On-Ice Rules and Etiquette.
- ✓ I will respect and encourage **ALL** fellow skaters.
- ✓ I will not ridicule or criticize coaches and/or fellow skaters.
- ✓ I will do my best and not compare myself to others.
- ✓ I will respect **ALL** Coaches and Officials and accept their decision. In matters of conflict I will phone and/or request a meeting away from regular on-ice and off-ice programs.
- ✓ I will accept and honour the 24 hour rule in matters of conflict.

### **Coaches Pledge**

- ✓ I will conduct myself in a professional manner.
- ✓ I will ensure that skaters receive instruction, support and the opportunity to share ice time in an equitable manner. Some skaters need more ice time than others as they have set different goals.
- ✓ I will obey the On-ice Rules and Etiquette.
- ✓ I will encourage all skaters to do their best and have confidence in themselves.
- ✓ I will be generous with praise and set a good example.
- ✓ I will respect **ALL** Skaters and Parent/Guardians. In matters of conflict I will phone and/or request a meeting away from regular on-ice and off-ice programs.
- ✓ I will accept and honour the 24 hour rule in matters of conflict.

### **Parents Pledge**

- ✓ I will remember that my child skates for his or her enjoyment, not mine.
- ✓ I will encourage my child to obey the rules.

- ✓ I will teach my child that doing their best is what is important and not to compare themselves to others.
- ✓ I will encourage my child and never ridicule or yell at them.
- ✓ I will remember that children learn best by example.
- ✓ I will respect **ALL** Coaches and Officials. In matters of conflict I will phone and/or request a meeting away from regular on-ice and off-ice programs.
- ✓ I will refrain from questioning the coach's judgement or decision in public.
- ✓ I will accept and honour the 24 hour rule in matters of conflict.

### **Definition of 24 Hour Rule**

In all matters, (particularly matters of conflict or disagreement), everyone is asked to allow 24 hours to pass before contacting a coach, fellow skater, executive member or parent. The 24 hours is to be used as a "cooling off and solution based period" to allow an individual to discuss the situation in a respectful manner in an effort to reach a positive solution for all parties involved.